

Wellfleet Council on Aging
Minutes of Board Meeting
November 25, 2002

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TOWN CLERK

PRESENT; Adele Anderson, Dennis Cunningham, Faith Driggs, Priscilla Jenkins, Betty Kimball, Shirley Lauffer, Jacqui Wildes, Director

ABSENT; Frank Corbin, Russell Holt, Arno Masters, Richard Orell, Steven Pechonis

Meeting called to order at 12:20P.M. Secretary's Minutes of October 28th not approved until a sixth Board member showed up, which was anticipated.

Jacqui reported the COA new building is framed. Board members were shown samples of flooring to be used. Because of an error in the contractor's bid, the wood floor will be supplied "free"---(worth \$20,000). A fund raising letter will be going out before the end of the Holiday season. Money is needed for landscaping, furnishings, kitchen, and a phone system, which are not in the building budget. How to list contributor's names to the building fund not decided as yet. A restaurant in P-Town has donated a stove.

Estimate of money needed are: \$30,000 for kitchen, furniture-\$30,000, 10,000 for phone system and unknown amount for landscaping. Jacqui handed out copies of procedure policies from Barnstable, Marblehead, Mashpee, Orleans and Yarmouth C.O.A.'S.

Board Members read over some of the usage rules. To reserve room for programs, it was suggested COA programs, or Elder programs would have first priority, followed by non-profit and civic groups. Lastly, for profit groups would be considered. At this point it is too early to decide what fees and how much fees would be charged. A possible source of revenue could be to rent to people for wedding receptions. Deposits from non-profit groups to avoid cancellations and/or misuse of room another consideration., as well as who will have keys and how to keep track of same—will have to be some regulation—a deposit perhaps, which would be returned when key is returned.

Jacqui said Fish Fry net approximately \$1600. Members tossed around the possibility of having a less expensive meal, such as chowder and salad, dessert—to gain more of a profit.

A motion was made by Betty Kimball with a second from Dennis Cunningham to eliminate the December meeting. All Ayes.

At 1:15 p.m. the Secretary's minutes of October 28th were accepted with a motion from Shirley Lauffer and a second from Dennis Cunningham. All Ayes.

The next Board Meeting will be on Monday, January 27th at 12:00 Noon.

Respectfully submitted,



Priscilla Jenkins/ Secretary